



**Tri-Valley Regional Occupational Program**  
 1040 Florence Road, Livermore, CA 94550  
 Phone - 925-455-4800, Fax - 925-449-9126  
*Julie Duncan, Superintendent*

## CERTIFICATED POSITION ANNOUNCEMENT

TITLE:	<b>INSTRUCTOR, CRIMINAL JUSTICE/CRIME SCENE INVESTIGATION (CJ/CSI)</b>
WORK SCHEDULE:	TBD: Currently, PT .40 FTE, Monday–Friday, 180 days, two sections, periods 5 & 6
LOCATION:	Amador Valley High School
DATE POSTED:	Repost, 5-15-20
STARTING DATE:	August 11, 2020 (plus ROP Staff In-Service date August 5, 2020)
SALARY RANGE:	Prorated salary based upon FTE of .40, \$21,881.20 - \$36,337.60 annually. Placement is determined by a combination of education, work and/or teaching experience, (dental required & vision optional at employee expense; medical not available).
APPLICATION PROCEDURE:	If you believe you are qualified for this position and are interested in applying, you may apply on <a href="#">Edjoin</a> or email your packet; certificated application (available at <a href="https://www.tvrop.org/">https://www.tvrop.org/</a> ), letter of interest, resume, three letters of current professional reference and copy of credential (if available) email to: <a href="mailto:jobs@tvrop.org">jobs@tvrop.org</a> or mail to: Tri-Valley ROP, Personnel, 1040 Florence Road, Livermore CA 94550 <b>INCOMPLETE APPLICATION PACKETS WILL NOT BE CONSIDERED</b>

### Requirements:

Must **qualify for** or possess a Designated Subjects Career Technical Education Credential. Qualification for the CTE Credential requires three years of field experience in the Public Services Industry. If a credential is in process, California Department of Education requires an individual to apply for a Certificate of Completion of Staff Development waiver in order to teach EL individuals. Preliminary Credential must be in place to begin assignment.

The successful candidate should have a strong interest in teaching high school students who are seeking a career in a Criminal Justice related field. The successful candidate must have the ability to individualize the course content and instructional techniques in order to meet a variety of student needs and learning styles; knowledge of employment and training practices in the related industry; and ability to communicate effectively in both oral and written form.

The candidate must have the ability to work well and collaboratively with a wide range of Academic Staff at both the district and high school level; adapt easily to industry, educational and organizational changes; and manage curriculum and classroom environment following the educational standards of TVROP policies and guidelines; knowledge of and ability to implement federal, state, and Department of Education requirements and standards for academic and career education. Must have the ability to work collaboratively with other the Criminal Justice/CSI instructor to maintain continuity in programs throughout the five high schools and ensure success of students. Preferred but not necessary: Bachelors of Arts or Science degree.

Upon hire, must provide fingerprint clearance through the Department of Justice for Tri-Valley ROP and evidence of a negative Tuberculosis (TB) test.

### General Description:

- Instructs high school students in the core area of Criminal Justice/Crime Scene Investigation in preparation for entry-level employment or to attend a college with advanced standing in this field.
- Maintains a responsible, job-related environment for individual and group instruction.
- Refines curriculum based on recommendations from a career technical advisory committee comprised of representatives from business and industry.
- Models and teaches positive guidance and classroom management techniques.
- Provides activities, projects and other materials that replicate the needs and requirements found in related employment fields.
- Works cooperatively with ROP and high school faculty in grades 9-14 Career Paths.
- Maintains records of attendance, grades and competency level for each student including follow-up reports.
- Participates in staff development activities, workshops and seminars.
- Works effectively to secure enrollment (speaking, informational meetings).
- Performs other duties as assigned by the Superintendent or designee.